

LAC+USC MEDICAL CENTER – CHIEF QUALITY OFFICER

is seeking a qualified candidate for the following position:

**Assistant Nursing Director, Administration
Quality Improvement Manager
Transfer or Promotional Opportunity**

**Position/Program
Information**

This Assistant Nursing Director Administration position leads quality improvement activities in defined areas within the Department of Health Services. This position conducts complex analysis of data, conducts research on evidence based practices, coaches and mentors staff and colleagues on quality improvement methods and models and coordinates quality improvement projects and initiatives.

**Essential Job
Functions**

Uses specialized knowledge of management, operational practices and technical areas of patient care to conduct specialized quality improvement studies using defined models and tools specific to performance improvement.

Conducts detailed investigations, including analysis of contributing factors related to data and special studies.

Facilitates quality improvement teams, including using team building knowledge and skills to effectively implement initiatives and projects.

Provides professional consultation to administrators, medical directors, nursing managers, service directors and other staff in the application of quality improvement projects.

Works with clinical leadership across disciplines in conducting focused projects and initiatives. Develops tools and determines resources for effectively addressing organizational problems.

Monitors activity from electronic data systems and conducts reviews and analyses to address problems.

Performs other duties as assigned.

**Desirable
Qualifications**

Four years' experience in an administrative, supervisory or consultative capacity. Strong communication, critical analysis and organizational skills. Proficiency with Word, Excel and database management. Those with a Certified Professional in Healthcare Quality (CPQH) will be given preference.

ACCEPTING RESUMES. APPOINTMENT DEPENDANT ON MEETING

**LOS ANGELES COUNTY CIVIL SERVICE REQUIREMENTS FOR ASSISTANT NURSING DIRECTOR,
ADMINISTRATION**

**Submit current resume, last two(2) performance evaluations, a time history report for the last two (2) years and
a cover letter by December 31, 2014 to:**

Laura Sarff, R.N., M.S.N.
LAC+USC Medical Center
Inpatient Tower, Room C2K117

lsarff@dhs.lacounty.gov

EOE/POSTED 12/11/14

Resumes and submitted documents will be reviewed and highest qualified candidates will be contacted for an interview.

THIS IS NOT A BULLETIN FOR A CIVIL SERVICE EXAMINATION